



TRADE OFFICE OF SWISS INDUSTRIES (TOSI)

## Application for working/residing in Switzerland

Please submit your application in person at the Trade Office of Swiss Industries in Taipei. The following documents are required:

- 3 national (visa D) application forms (duly completed and signed)**
- 4 recent passport photos (35x45 mm)**
- valid passport and 2 copies of biodata pages in passport (validity of at least twelve months)**
- Taiwanese ID and 2 copies thereof or residence permit (ARC) and 2 copies thereof**
- Non-criminal record**

**For working visa:**

- 2 copies of the employment contract / letter from employer**

**For residence or family reunion visa**

- 2 copies of the invitation letter of host in Switzerland and/or**
- 2 copies of**
  - marriage certificate**
  - household registration transcript**
  - birth certificate for kids**
- Other cases, please contact TOSI**

All documents must be in English or a Swiss official language. Please be aware that only complete applications will be accepted. Additional documents may be requested by the TOSI at any time (such as marriage certificates, birth certificates, tax statements etc).

Processing your application may take between 8 and 12 weeks. A non-refundable charge has to be paid in cash when applying.